



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Central Administration Offices
155 Merrimack Street
Lowell, MA 01852

Joel D. Boyd, Ed.D.
Superintendent

Tel: 978-674-4324
Fax: 978-937-7609
E-Mail: jhall@lowell.k12.ma.us

To: Dr. Joel Boyd, Superintendent of Schools
From: Dr. James Hall, Chief Operating Officer
Date: January 11, 2023
Re: Facilities Report on STEM Academy modular project

STEM Modularity:

I had a meeting today with the Assistant City Manager and OPM to discuss the STEM project, to clarify the scope of work, and to discuss the acquisition of architectural services to assist the School Committee in making a final decision on this project. It is expected that the architectural support will provide more exact information on where the modularity could be located and how many modularity could be acquired for 5.3 million dollars.

Following the School Committee's vote on December 7, 2022, the OPM forwarded a sample RFP and sample contract on December 13, 2022 to City Purchasing and the Law Department. The OPM is going to call the Purchasing Department to inquire whether the Request for Services could go forward without a draft contract with the intent to supplement or provide the contract within the next few weeks. It is expected that the Law Department will have additional hours available two weeks from now, instead of this week, as the Solicitor started work this Monday. The Assistant City Manager was going to review if this contract could be prioritized over other contracts that are also in the queue for review. The OPM is going to move forward on the Request for Services based on the advice of the Purchasing Department.

It was discussed that the STEM project would move forward separately from the Cawley Stadium modular project. The OPM stated that if the School Committee decided not to pursue the STEM project at any time in the future to let him know and he would cease contracted work immediately.